Lakewood Presbyterian Church
Open. Inclusive. Affirming.

Now Hiring: Godly Play Coordinator

Lakewood Presbyterian Church; Lakewood, WA

General Responsibilities:
The Godly Play Coordinator organizes and supports the church's Sunday morning Godly Play program for children ages 3 to 5th grade. This position communicates with and schedules volunteers, ensures the classroom is prepared, and helps maintain a welcoming and well-run environment for children and adult volunteers. Responsibilities include sending weekly emails, coordinating volunteer coverage, and supporting the program's smooth operation each Sunday.

Specific Responsibilities:

- Teach Godly Play Sunday School at least one Sunday per month and provide substitute teacher coverage if volunteers are unavailable on short notice
- Schedule the story calendar for the year and ensure that story materials are ready for storytellers
- Communicate with and schedule classroom volunteers
- Maintain the Godly Play classroom, with at least one in-person weekly visit to the church to prepare story materials, response materials, and feast supplies. Make replacement purchases as needed, within the Godly Play budget.
- Communicate with parents
- Provide orientation for new children and volunteers to Godly Play

Physical Requirements:

- Able to sit on the floor or in a low chair.
- Able to do light cleaning, including vacuuming, wiping tables, and putting away toys.

Accountability and Evaluation: Directly supervised by the Pastor and accountable to and supported by the Personnel Team. There is a 90 day probationary period for all new employees.

Schedule: This position averages approximately 3-5 hours per week, approximately 30 weeks per year. Flexible weekly hours, some can be done remotely, including a weekly visit to the church and at least one Sunday morning per month.

Note: There is no Godly Play Sunday School on the first Sunday of every month, during the summer, or for special services. The Godly Play calendar will be set in coordination with the Chair of the Christian Education Committee and Pastor.

Qualifications:

- Experience teaching Godly Play in a church setting
- Received a Godly Play Certificate of Training within the past five years or willing to obtain one.
- Child First Aid and CPR preferred, or willing to complete certification
- At least 18 years of age

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- High school education or equivalent
- Completion of satisfactory background check
- Commitment to inclusive theology, as affirmed in our Statement of Welcome & Inclusion
- Must adhere to all Lakewood Presbyterian Policies, as outlined in the Personnel Handbook and Operations Manual

Compensation: $21.00/hr, DOE

Interested in applying? Please send a resume and a letter of interest to pastor@lakewoodpres.org.